

Fujitani Consulting has an immediate opening for a Director of Human Resources.

High-growth, startup company in Sacramento with innovative technology to reduce the world's carbon footprint is seeking a Director of Human Resources. The Director under the guidance of the CFO and President, works collaboratively with all key stakeholders to establish working conditions which promote a culture and climate to attract and retain a highly effective and skilled work force in a positive work environment.

The Director of Human Resources is responsible for: recruitment, utilization, development, and evaluation of staff; initiation and coordination of handbook and other agreements; direction in the development/maintenance/revision of the employee handbook; preparation for/conducting employee grievances; coordination of employee benefits/programs; and maintenance of personnel data in cooperation with the Business office.

The company offers excellent salary and a comprehensive benefits package. This position is primarily remote; however, attendance for meetings or special projects will be required to work in-office.

Requirements:

At least 5-years of human resources experience

Four-year degree or higher

Experience in planning, organizing, and administering human resources services

Ability to establish new processes and procedures

Excellent communication skills both verbal and written

Ability to build strong relationships

Ability to create and build a human resources department

Experience recruiting

Tech Savvy, creative, humble, and positive are key traits for this opportunity

Please contact Geri@FujitaniConsulting.com Salary based on experience, the company offer top-notch benefits